



2024 ASAP Safety Plan

**Boardman Community Baseball
at the Fields of Dreams
410 McClurg Rd., Boardman, Ohio 44512**

Boardman Community Little League #1350216

**Approved by the Board of Directors for the
2024 Season on March 13, 2024**



LEAGUE OFFICERS/SAFETY OFFICER

The League Safety Officer is Jeff Wilson. He is on file with Little League International. The safety officer is responsible for developing and implementing this safety plan.

Safety Officer: Jeff Wilson - 330.219.7613

support@boardmanbaseball.com

BOARDMAN COMMUNITY BASEBALL - BOARD OF DIRECTORS 2023-2024			
Name	Cell Ph.	E-Mail	Board Position
Nazih Banna	330-501-9190	nbanna@remax.net	Board Member
Dan Caldwell	330-301-2554	Dcaldwell06@gmail.com	Board Member
Jim Colaluca	330-651-4006	samc@aol.com	VP Challenger
Theresa Copanic	330-951-3790	tcopanic@hotmail.com	Board Member
Dean DeMain	330-507-9295	w8ysu@arrl.net	Social Media/Safety Committee/PONY Boys Player Agent
Rick Gozur	330-719-8155	rickgozur9@yahoo.com	Board Member
Tom Harris	330-881-6766	thomasharris@zoominternet.net	Vice President/Officer Day/PONY Boys Player Agent
Valerie Jones	330-501-2933	vlrjns@aol.com	Team Moms/Opening Day Coordinator
Greg Krieger	330-565-3114	gpk71@aol.com	Secretary/Dir.Complex Ops.
Chris LaCivita	330-423-3361	chris.lacivita@inmar.com	Fundraiser
Joe Marzano	330-518-6764	joemarzano@hotmail.com	Minor Boys Player Agent
Dave Matz	330-519-5389	kmatz311@gmail.com	Tri-T Rep/Tournament Dir./Tri-T Girls Player Agent
Chad Miller	330-717-6981	ckcmiller55@yahoo.com	President
Fred Mootz	330-559-5164	mootz08@yahoo.com	Chief Umpire
Matt Murphy	330-360-2664	m.murphy4@yahoo.com	Board Member
Donnie Nameth	330-233-1400	dnameth@boardmansubaru.com	Equipment Manager/Sponsors
Jesi Nameth	330-507-5374	JesiNameth@gmail.com	Sponsors
Tony Provenzale	330-565-9343	tprovconc@zoominternet.net	Complex Coordinator/Varsity Boys Player Agent
Casey Putko	330-519-3807	casey.putko221806@gmail.com	VP Of Girls
Carl D. Rafoth	330-717-3625	crafoth@fandrlaw.com	Legal Counsel/Sponsors
James Ramunno	330-518-4374	ramunno24@gmail.com	JV Boys Player Agent
Ralph Rivera	330-506-2634	attyrivera23@yahoo.com	Mushball Player Agent
Todd Sardich	330-727-9087	toddsardich@gmail.com	Board Member
Rick Schafer	330-507-3598	rschafer@packerthomas.com	Treasurer
Gene Serenko	330-398-3135	Euge224@zoominternet.net	Complex Operations
Adam Skovira	330-501-8954	atskovira48@gmail.com	Equipment Manager
Jeff Wilson	330-219-7613	jeffery.wilson0706@gmail.com	I.T. Coordinator/Social Media/Safety Officer
Kent Wright	330-503-3519	yfdwright@yahoo.com	Asst. Security Officer/Social Media/Uniforms

DISTRIBUTION OF SAFETY MANUAL

A copy of the current safety manual will be distributed to all board members, managers, coaches, league volunteers, concession stand employees, facilities crew, and the district safety officer. A copy will also be posted to the league's website at boardmanbaseball.com and a link to it will be emailed to all managers, coaches, board members and volunteers. There will be a printed copy in the league office and at the Officer Of The Day desk.

All managers will acknowledge they have received a copy of this manual by signing the form below and returning to the League Safety Officer.



SAFETY MANUAL RECEIPT

I acknowledge receipt of one copy of the league Safety Manual and have been informed of the location of First Aid Supplies and all telephones located at the league facilities. I agree to keep the Safety Manual in my possession at all times during league activities both on site and off site where safety is a consideration.

I also acknowledge that I have been informed of the date, time, and place for the Fundamentals Clinic and for the First Aid Training.

Name of League: Boardman Community Baseball

Level of Play: _____

Name of Team: _____

Name of Manager: _____

Signature of Manager

Date

Give this signed form to the League Safety Officer.

EMERGENCY NUMBERS

FOR ALL EMERGENCIES DIAL 911

Fields of Dreams, 410 McClurg Rd., Boardman, OH

Emergency Contact Procedure

To report an emergency:

- For Fire, Medical, and Police Dial: 911
- Boardman Fire Department Dial: 911 or 330-726-4199
- Boardman Police Department Dial: 911 or 330-726-4144

What to do in the event of an emergency:

- **STAY CALM!**
- Give Dispatcher the following information:
 - Nature of emergency
 - Location of emergency
 - Number of people involved
- **STAY ON THE PHONE** until you have been told to hang up
- Meet or arrange for someone to meet emergency responders on arrival to direct them to the source of the crisis.
- After the emergency is over, initiate Injury Reporting Procedure to the League Safety Director

Other Important Addresses & Phone Numbers

Medical Facilities:

Mercy Health - St. Elizabeth Boardman Hospital Emergency Department

8401 Market St, Boardman, OH 44515 330-729-2929

St. Elizabeth Medical Center (Level 1 Trauma Center):

1044 Belmont Ave Youngstown, OH 44501 (330) 746-7211

Fire Stations:

Boardman Fire Station 71: 7440 Market St, Boardman, OH 44512, 330.726.4199

Boardman Fire Station 73: 1200 Shields Rd, Boardman, OH 44511, 330.726.4199

Boardman Fire Station 74: 6169 South Ave, Boardman, OH 44512, 330.726.4199

Police Station:

Boardman Police Dept: 8299 Market St, Boardman, OH 44512, 330.726-4144

Ambulance:

Boardman Twp. Fire Dept. Ambulance Service: 330.726.4155

EMT Ambulance: 330.744.4161

Lane Lifetrans: 330.652.0066



BOARDMAN COMMUNITY BASEBALL, INC.

P.O. Box 3524 • BOARDMAN, OH 44513 • (330) 758-2123 • www.boardmanbaseball.com

Emergency: 911
410 McClurg Rd. Boardman, OH

(AMBULANCE -- POLICE -- FIRE)

League President	Chad Miller	330.717.6981
League Vice President	Tom Harris	330-881-6766
League Safety Officer	Jeff Wilson	330.717.6981
Boys Player Agent	Jim Ramunno	330-518-4374
Girls Player Agent	Casey Putko	330-519-3807
League Secretary	Greg Krieger	330-565-3114
League Treasurer	Rick Schafer	330.507.3598
Chief Umpire	Fred Mootz	330.559.5164
Concession Mgr.	Tony Provenzale	330.565.9343



A copy of this page will be posted at all telephones and press boxes located on the premises.

VOLUNTEER APPLICATIONS

Starting in 2017, Little League's official regulations have been revised to state that all leagues in the United States are required to conduct background checks that utilize the JDP Background Screening program provided by Little League International, or another provider that is comparable to JDP in accessing background check records for sex offender registry data and criminal records.

Boardman Community Baseball will render a volunteer candidate ineligible if his or her name is discovered with any crime against a child or has been convicted of a felony, or any crime that is sexual in nature. In addition to the important task of protecting children, this endeavor ensures our volunteers match Little League Baseball's commitment to character.

Boardman Community Baseball will use the official 2024 Little League Volunteer application form to screen all volunteers.

Little League Volunteer Application – 2024

Do not use forms from past years. Use extra paper to complete if additional space is required.

This volunteer application should only be used if a league is manually entering information into JDP or an outside background check provider that meets the standards of Little League Regulations 1(c)(9). THIS FORM SHOULD NOT BE COMPLETED IF A LEAGUE IS UTILIZING THE JDP QUICKAPP. Visit LittleLeague.org/LocalCheck for more information.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

All RED fields are required.

Name: First Middle Name or Initial Last Date

Address:

City: State: Zip:

Social Security # (mandatory):

Call Phone: Business Phone:

Home Phone: E-mail Address:

Date of Birth:

Occupation:

Employer:

Special professional training, skills, hobbies:

Community affiliations (Clubs, Service Organizations, etc.):

Previous volunteer experience (including baseball/softball and years):

1. Do you have children in the program? Yes No
If yes, full name and what level?

2. Special Certification (CPR, Medical, etc.) If yes, list: Yes No

3. Do you have a valid driver's license? Yes No
Driver's License #: State:

4. Have you ever been charged with, convicted of, pled no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature? Yes No
If yes, describe each in full:
[If volunteer answered yes to Question 4, the local league must contact Little League International.]

5. Have you ever been convicted of or pled no contest or guilty to any crime(s)? Yes No
If yes, describe each in full:
[Answering yes to Question 5, does not automatically disqualify you as a volunteer.]

6. Do you have any criminal charges pending against you regarding any crime(s)? Yes No
If yes, describe each in full:
[Answering yes to Question 6, does not automatically disqualify you as a volunteer.]

7. Have you ever been refused participation in any other youth programs and/or based on any youth organization ineligible list? Yes No
If yes, explain:
[If volunteer answered yes to Question 7, the local league must contact Little League International.]

In which of the following would you like to participate? (Check one or more.)

League Official Umpire Manager Concession Stand
 Coach Field Maintenance Scorekeeper Other

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone:

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/StateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain more than one name which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if approved, my position is conditional upon the league receiving no investigation information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature: Date:

If Minor/Parent Signature: Date:

Applicant Name (please print or type):

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____
System(s) used for background check (minimum of one must be checked):
Review the Little League Regulation 1(c)(9) for all background check requirements

JDP (Includes review of the U.S. Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List) **OR**

National Criminal Database check U.S. Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List
 National Sex Offender Registry

*Please be advised that you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act concerning information regarding their criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

Proof of completion of Abuse Awareness Training for Adults provided to league

last updated: 10/25/23

Little League "Basic" Volunteer Application – 2024

Do not use forms from past years. Use extra paper to complete if additional space is required.

This volunteer application can be used as a reference for leagues utilizing the JDP Quick App or for leagues that are using an outside background check provider that meets the standards of Little League Regulation 1(c)(9). Visit LittleLeague.org/LocalCheck for more information.

All RED fields are required.

Name: First Middle Name or Initial Last

Address:

City: State: Zip:

Home Phone: Call Phone:

Work Phone: E-mail Address:

Driver's License #:

1. Have you ever been charged with, convicted of, pled no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature? Yes No
If yes, describe each in full:
[If volunteer answered yes to Question 1, the local league must contact Little League International.]

2. Have you ever been convicted of or pled no contest or guilty to any crime(s)? Yes No
If yes, describe each in full:
[Answering yes to Question 2, does not automatically disqualify you as a volunteer.]

3. Do you have any criminal charges pending against you regarding any crime(s)? Yes No
If yes, describe each in full:
[Answering yes to Question 3, does not automatically disqualify you as a volunteer.]

4. Have you ever been refused participation in any other youth programs and/or based on any youth organization ineligible list? Yes No
If yes, explain:
[If volunteer answered yes to Question 4, the local league must contact Little League Security International.]

5. In which of the following participate? (Check one Coach
 would you like to or more.) Umpire
 League Official Field Maintenance

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION (NOT NECESSARY IF VOLUNTEER IS RETURNING).

Please provide updated information below if there are any changes from previous years or requesting a new position.

Occupation:

Employer:

Address:

Special professional training, skills, hobbies:

Special Certifications (CPR, Medical, etc.):

Special Affiliations (Clubs, Services Organizations, etc.):

Previous volunteer experience (including baseball/softball and years (s)):

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/StateLaws

Manager:

Scorekeeper:

Concession Stand:

Other:

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain more than one name which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if approved, my position is conditional upon the league receiving no investigation information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Name (please print or type):

Applicant Signature: Date:

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____
System(s) used for background check (minimum of one must be checked):
Review the Little League Regulation 1(c)(9) for all background check requirements

JDP (Includes review of the U.S. Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List) **OR**

National Criminal Database check U.S. Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List
 National Sex Offender Registry

*Please be advised that you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act concerning information regarding their criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

Proof of completion of Abuse Awareness Training for Adults provided to league

last updated: 10/25/23

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FUNDAMENTALS TRAINING

A coaching and baseball fundamentals clinic will be scheduled for the 2024 baseball season on March 26 and 27, 2024 at the Fields of Dreams, 410 McClurg Rd. Boardman, OH 44512. It is MANDATORY that a least (1) Manager or Coach from every BCB team attends this clinic annually, and ALL coaches and managers must attend once every 3 years. A roster of attendees will be recorded for the league's records. Training will include, but not be limited to: safe practices of hitting, fielding, sliding, pitching, and first aid.

Training will be specific to all division levels of both baseball and softball. Training for Coaches will be appropriate to the age and skill level of the players involved.

First-aid kits are reviewed before each season and will be given to each manager, and available in the concession stand. Each team is required to have a kit at every practice or game.

FIRST AID TRAINING

Training will be March 26 and 27, 2024. Boardman Community Baseball will require at least one manager/coach from each team to attend. Every manager/coach must attend this training once every three (3) years. The Safety Officer will oversee this training at the Fields of Dreams, 410 McClurg Rd, Boardman, OH 44512.

Little League Baseball uses an acronym called **P.R.I.C.E.S.** to help remember the basics of first-aid:

Protection – When a player feels pain or just “something wrong”, he or she should stop immediately to protect the area from further harm. If a player “plays through the pain,” he or she risks further injury, delayed recovery, and more pain.

Rest – Not playing until recovery is complete; don't use the arm, stay off the leg or use a crutch or splint to properly rest a limb if appropriate.

Ice – Should be applied as soon after an injury as possible to reduce swelling and inflammation. Apply ice for no more than 5-10 minutes and then remove it for 5-10 minutes, repeating the cycle several times. Apply ice over a towel or other dressing, and make sure the skin does not come into direct contact with the ice. Ice the area several times a day. Be careful to watch the skin color to avoid damage to the skin; when the skin is pink for light-skinned players or darker for dark-skinned players, remove the ice.

Compress – The injured area to further reduce swelling, which if not controlled can put pressure on muscles and connective tissues, causing damage. Use elastic bandages, air casts or splints. This should be done carefully, as circulation can be restricted if done improperly; if throbbing begins, loosen the wrapping.

Elevate – The area when possible, above the level of the heart to further reduce swelling.

Support – Keep the limb supported and protected from further harm.

FIRST AID KITS

All teams will be issued a first-aid kit and are required to have it at all games and practices. All first aid kits will have the items listed below. A first aid kit will be available at both concession stands.



BOARDMAN COMMUNITY BASEBALL, INC.

P.O. Box 3524 • BOARDMAN, OH 44513 • (330) 758-2123 • www.boardmanbaseball.com

Individual Team First Aid Kits

- First Aid literature
- Band Aids 3 sizes
- Gauze pads 2 sizes
- 2 ice bags
- Sterile water
- Betadine swabs
- Rubber gloves with disposable container
- Alcohol prep pads
- Elastic bandage
- List of emergency phone numbers

- Please be sure to replenish all supplies in your kit on a regular basis.
- There is a large first aid kit in the concession stands that can be used to treat more severe injuries
- Notify league Officer Of The Day when needed to assist in treating injured players or fans.



Communicable Disease Procedures

While the risk of one participant infecting another with a bloodborne infectious disease is rare, the possibility of transmission exists. Procedures for reducing the potential for transmission of infectious agents should include, but not limited to the following:

- Bleeding must be stopped, the open wound covered and if there is any excess amount of blood on the uniform, it must be changed before an athlete can participate.
- Routine use of gloves or other precautions to prevent skin and mucous membrane exposure when contact with blood or other body fluid is anticipated.
- Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
- Clean all blood contaminated surfaces and equipment with a solution made from a proper dilution of household bleach or other disinfectant before competition resumes.
- Practice proper disposal procedures to prevent injuries caused by needles and other sharp objects or devices.
- Managers, coaches, umpires and volunteers with open wounds should refrain from all direct athletic care until the condition is resolved.
- Follow acceptable guidelines in the immediate control of bleeding and when handling contaminated articles containing blood or other body fluids.

PLAYER SAFETY

Abuse Awareness

In addition to completing our concussion certificate as mentioned above, all local board officials, league managers, and coaches are required to complete the **USA Baseball: Abuse Awareness For Adults** course. Certificate of completion is required and to be submitted to the board prior to coaching.

USA Baseball: Abuse Awareness for Adults <https://usabdevelops.com>

Volunteers are the greatest resource Little League has in aiding children's development into leaders of tomorrow. But some potential volunteers may be attracted to Little League to be near children for abusive reasons. Anyone can be an abuser and it could happen anywhere. By educating parents, volunteers, and children, you can help reduce the risk of it occurring.

All league volunteers are required to fill out and submit the current year's Little League Baseball Volunteer Application. A background check per current Little League requirements, as indicated on the application, is performed on each individual prior to assignment. Anyone refusing to submit an application may not participate as a league volunteer. The application forms will be held by the League President for the duration of the year of service. Information contained in these forms is strictly confidential.

In 2018, the "Protecting Young Victims from Sexual Abuse and SafeSport Authorization Act of 2017" became Federal law. The mission of the U.S. Center for Safesport is to make the athlete's well-being the centerpiece

of our nation's sports culture. Little League Baseball and Softball have always strived to create a safe and healthy environment for all Little Leaguers and their families. There are certain requirements from the SafeSport Act that Little League International and all local little league programs must adhere to.

- All volunteers of a local league are now mandated reporters and could face criminal charges if the league chooses to ignore, or not report to the proper authorities, any witnessed act of child abuse, including sexual abuse, within 24 hours.
- Local leagues must be aware of the proper procedures to report sexual abuse in their state.

BASE Abuse Awareness Training

Abuse Awareness for Adults course provides resources to create a positive and safe environment for all athletes, coaches, parents, umpires, and spectators by understanding how to recognize misconduct and abuse of all types. Topics covered include how to identify and report incidents and what abuse awareness policies should be in place. A free [USABaseball.com](https://www.usabaseball.com) account is required to access the courses. ***Boardman Community Little League has made it mandatory for all league volunteers to undergo annual training and print a certificate to be tracked by the Director of Safety.***

Reporting-In the unfortunate case that child sexual abuse is suspected, you should immediately contact the League President, or a League Board Member if the President is not available, to report the abuse. The league, along with the district administrator, will contact the proper law enforcement agencies.

Investigation-The league will appoint an individual with significant professional background to receive and act on abuse allegations. These individuals will act in a confidential manner and serve as the League's liaison with the local law enforcement community. Little League volunteers should not attempt to investigate suspected abuse on their own.

Suspending/Termination-When an allegation of abuse is made against a Little League volunteer, it is our duty to protect the children from any possible further abuse by keeping the alleged abuser away from children in the program. If the allegations are substantiated, the next step is clear -- assuring that the individual will not have any further contact with the children in the League.

Immunity From Liability-All states provide immunity from liability to those who report suspected child abuse in "good faith." At the same time, there are also rules in place to protect adults who prove to have been inappropriately accused.

We have made our position clear that Little League and the local league will not tolerate child abuse, in any form.

The Buddy System - There is safety in numbers. Encourage kids to move about in a group of two or more children of similar age, whether an adult is present or not. This includes travel, leaving the field, or using the restroom areas. It is far more difficult to victimize a child if they are not alone.

Access - Controlling access to areas where children are present -- such as the dugout or restrooms -- protects them from harm by outsiders. It's not easy to control the access of large outdoor facilities, but visitors could be directed to a central point within the facility. Individuals should not be allowed to wander

through the area without the knowledge of the Managers, Coaches, Board of Directors, or any other volunteer.

Lighting - Child sexual abuse is more likely to happen in the dark. The lighting of fields, parking lots and any and all indoor facilities where Little League functions are held should be bright enough so that participants can identify individuals as they approach, and observers can recognize abnormal situations.

CODE OF CONDUCT

The Boardman Community Little League Code of Conduct has been adopted by the Board of Directors. This code is enforced by the Director of Safety, the Safety Committee, and the Board of Directors. All league officers, participants, volunteers, players and parents are required to abide by this code. It is the job of the Director of Safety and the Safety Committee to author and/or make any revisions to this Code of Conduct from year to year, as necessary.

Boardman Community Little League Complex Wide Code of Conduct

- Speed limit of 5 mph. on all roadways and parking lots while attending any BCB function. Watch for small children around parked cars.
- No alcohol, tobacco, or vaping products are allowed in any parking lot, field, or common areas within the BCB league complex.
- No playing in parking lots at any time.
- No playing on or around lawn equipment.
- Be alert for traffic in parking lots and roadways at the BCB complexes.
- No profanity.
- No throwing balls against dugouts or against backstop.
- Children under the age of 16 are not permitted in the concession stand.
- No throwing rocks at any time.
- No climbing fences at any time.
- No pets are permitted at games or practices.
- Observe all posted signs. Players and spectators are to be alert at all times for foul balls and errant throws.
- During the game, players must remain in the dugout in an orderly fashion at all times.
- After each game, each team must clean up trash in and around the dugout.

Boardman Community Little League Code of Conduct Forms

Additionally, code of conduct for Umpires, Managers/Coaches, parents and players will be distributed/collected for the current season and will be renewed each year. All forms will be available on the league's website and distributed to Managers/Coaches at their mandatory training each year. Managers/Coaches will distribute to their teams and collect and return to the League Safety Officer. Boardman Community Little League will use the following forms.



BOARDMAN COMMUNITY BASEBALL, INC.
P.O. Box 3524 • BOARDMAN, OH 44513 • (330) 758-2123 • www.boardmanbaseball.com

Manager Code of Conduct *Revised March 2024

- Be a positive role model and do your best to provide the players a positive experience.
- Display and instill in your players the principles of good sportsmanship and team play, whether win or lose.
- Assure the safety, conduct and well being of your team, umpires and fans.
- Stress that winning is a result of preparation, good teamwork and execution of good fundamentals.
- Provide instruction in a manner that is constructive and supportive.
- Never physically touch any player with force and/or endanger players well being.
- During and prior to all practices and games the use of alcohol, or any illegal substances is strictly prohibited. During all games and practices the use of tobacco products is prohibited.
- Always play within the rules established for the division. Any changes to playing rules must be approved by the Board of Directors of BCB.
- NEVER CRITICIZE AN OPPOSING TEAM, ITS PLAYERS, COACHES, UMPIRES OR FANS BY WORDS OR GESTURES.
- NEVER RIDICULE OR DEMEAN OTHERS. NEVER USE ABUSIVE OR PROFANE LANGUAGE. AT ALL TIMES REPRESENT BCB AND YOURSELF IN A PROFESSIONAL MANNER.
- Comply with the decisions of the game umpires and league officials and observe all rules, policies and procedures established by BCB.
- Conduct detrimental to BCB will not be tolerated and will be considered a violation of the Code of Conduct.
- After each game both teams must clean up trash in their respective dugouts and around stands.
- Violations of the Code of Conduct will result in disciplinary action by the Executive Board/Board of Directors of Boardman Community Baseball.
- Code of Conduct violation process determined by severity of violation:
 - A. Meeting with League officials- President/VP Boys or Girls.
 - B. First Offense- Written reprimand or possible game(s) suspension.
 - C. Second Offense- Game(s) suspension.
 - D. Third Offense- Suspension for remainder of season or lifetime.

Manager/Coach Signature

BCB Official's Signature



BOARDMAN COMMUNITY BASEBALL, INC.
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Player Code of Conduct *Revised March 2024

Boardman Community Baseball's goal is for everyone involved with the program to have a positive experience. The following is a list of expectations of our players:

- I agree to practice good sportsmanship at all times, to win without boasting, lose without excuse and never quit. Never throw a bat or helmet in anger. Don't make fun of peers. Congratulate others for doing well.
- I agree to attend and participate in all scheduled games and practices when reasonably possible.
- I agree to call if going to be late or miss a practice or game.
- I agree to be aware of safety and will follow team and league rules to ensure safe play.
- I agree to my coach's authority and will participate and communicate positively with my coach and teammates. Let parents or coaches know if there are any problems.
- I agree to treat fellow players, opponents, fans, coaches and umpires with respect.
- I agree to exercise self-control at all times, refraining from foul language and setting a positive example for others to follow.
- I agree to support and encourage my teammates, and to always try my best to keep a positive attitude.
- I agree not to be a "bully". Physical or mental harassment will not be tolerated. Any problems should be reported to the coach or league player agent.
- No possession or use of the following at anytime and anywhere - **Weapons (knife, guns, etc), Tobacco Products and Alcohol, Illegal Drugs.**

Violations of Code of Conduct will result in disciplinary action by BCB. Code of Conduct violation process determined by severity of violation:

- A. 1st Offense - "strike one"- written warning or possible game(s) suspension.
- B. 2nd Offense - "strike two"- game(s) suspension
- C. 3rd Offense - "strike three"- suspended for the remainder of the season.

(Subject to discretion of the BCB Board of Directors)

After violation is reported to player agent, a meeting with the manager, player and parents will be scheduled to discuss the punishment. The committee will decide on the consequences of each violation on an infraction-by-infraction basis.

Player's Name _____ Signature _____

Parent's Name _____ Signature _____



BOARDMAN COMMUNITY BASEBALL, INC.
P.O. Box 3524 • BOARDMAN, OH 44513 • (330) 758-2123 • www.boardmanbaseball.com

Umpire Code of Conduct *Revised March 2024

Boardman Community Baseball expects the following standards of conduct and behavior of all umpires:

- Fairly call the game based on your best judgment of the rules (local/national) as established by the League.
- Communicate the rules of the game effectively to the managers, coaches and players.
- Respond professionally when asked for clarification of rules and judgment calls.
- Treat both teams and all players equally and fairly ensuring the rights of players.
- Treat managers, coaches, other volunteers, players and parents with dignity. Attempt to pursue positive approaches to dealing with all parties.
- Show good sportsmanship, a positive attitude and remember the real reason for the game: To have fun!
- Report to the Board any issues or problems beyond your authority or are able to resolve.
- I agree to complete and turn in an Umpire's Game Card upon completion of each game.
- I agree to provide any required tax information and documentation to umpire at BCB.
- Dress for respect.

Name: _____

Signature: _____

Date: _____



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Parent/Spectator Code of Conduct *Revised March 2024

I hereby pledge to provide positive support, care and encouragement for all children participants, coaches, other parents/spectators and umpires in Boardman Community Baseball:

- I agree to cheer, let coaches coach, umpires ump and players play.
- I agree to respect the schedules of the coaches and teammates by having my child arrive on time for practices and games and will notify the coach if my child will arrive late or is not able to attend.
- I agree to be a positive role model and will not engage in public displays of anger.
- I will promote good sportsmanship by respecting opposing fans, coaches, participants and umpires.
- I agree to respect coaching decisions regarding playing time, position and placement and will refrain from coaching any player.
- I will not approach players or coaches before, during or immediately after games with anything other than support. All questions/concerns regarding players or coaches will be addressed the day after the game in a problem-solving manner.
- I agree to file in writing to the League's Board of Directors complaints regarding: violation of rules, questionable conduct such as abusive behavior by a player, coach or fan and irreconcilable personality conflicts.
- I will return all league items/equipment to my player's coach in a timely manner.
- After each game, both teams must clean up trash in their respective dugouts and around stands and seating areas.
- I agree to respect the decisions and actions of the League's Board of Directors and its members. Should I have a topic to discuss with the Board or its members, I will arrange for an appropriate time and place to have a discussion.

I have read, understand and agree to abide by this Code of Conduct. I also agree to the consequences determined by Boardman Community Baseball. I have also read and discussed with my player the Players Code of Conduct. Consequences may include removal from practice/game, suspension and or removal from BCB.

Failure to comply with the Code of Conduct may result in expulsion from the Complex

FIELD INSPECTIONS

Coaches and umpires will be required to walk and inspect the playing fields before any use to check for holes, damage, glass, and other hazards. Any immediate hazards should be corrected and/or reported to league officials. The Field Maintenance Report Form below will be used to report any unusual findings. These forms will be available at the league office.



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Field Maintenance Report Form

Name: _____ Date: _____

Field: _____ Division: _____

Contact Phone Number: _____

Home team manager is responsible for inspecting the field before every practice and game. On game day, report to an umpire any unusual findings and then follow up with this form.

Nature of complaint:

Please return this form to the officer of the day or the league office.

CONCESSION STAND SAFETY

Concession Stand Manager: Tony Provenzale

The two Boardman Community Baseball concession stands are operated and managed by Provenzale Concessions, 10277 New Buffalo Rd, Canfield OH 44406 - 330.565.9343.

No league volunteers work in the concession stands.



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Concession Stand Safety

Concession Stand Manager: Tony Provenzale - 330.565.9343

The Boardman Community Baseball concession stands are operated and managed by Provenzale Concessions, 10277 New Buffalo Rd, Canfield OH 44406 - 330.565.9343.

No league volunteers work in the concession stands.

1. The concession stand is operated by Provenzale Concessions under the supervision of Tony Provenzale.
2. The employees will adhere to state and city health department fire codes and regulations.
3. All employees will be trained in the safe operation of all equipment.
4. All employees must wash their hands before and during service regularly.
5. All necessary insurance coverage shall be provided by Provenzale Concessions.
6. All concession stand equipment shall be cleaned and inspected on a daily basis.
7. Employees shall report to their supervisor any information related to the safe operation of the concession stand.
8. Any propane tanks will be turned off at the grill and at the tank after use.
9. Cooking grease will be stored safely in containers away from open flames.
10. Carbon Dioxide tanks will be secured with chains so they stand upright and can't fall over. Report damaged tanks or valves to the supplier and discontinue use.
11. A Certified Fire Extinguisher suitable for grease fires must be placed in plain sight at all times.
12. All concession stand workers are to be instructed on the use of fire extinguishers.
13. A fully stocked First Aid Kit will be placed in each Concession Stand.
14. The Concession Stand main entrance door will not be locked or blocked while people are inside.

DISTRIBUTED

&

POSTED

Employees Must Wash Hands

HOW

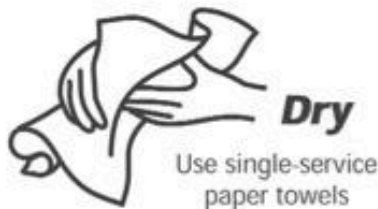
Wet
warm water



Wash
20 seconds
Use soap



Rinse



Dry
Use single-service
paper towels

Gloves



WHEN

Wash your hands before you prepare food or as often as needed.

Wash after you:

- ▶ use the toilet
- ▶ touch uncooked meat, poultry, fish or eggs or other potentially hazardous foods
- ▶ interrupt working with food (such as answering the phone, opening a door or drawer)
- ▶ eat, smoke or chew gum
- ▶ touch soiled plates, utensils or equipment
- ▶ take out trash
- ▶ touch your nose, mouth, or any part of your body
- ▶ sneeze or cough

Do not touch ready-to-eat foods with your bare hands.

Use gloves, tongs, deli tissue or other serving utensils.

Remove all jewelry, nail polish or false nails unless you wear gloves.

Wear gloves.

when you have a cut or sore on your hand

when you can't remove your jewelry

If you wear gloves:

- ▶ wash your hands before you put on new gloves

Change them:

- ▶ as often as you wash your hands
- ▶ when they are torn or soiled

Developed by UMass Extension Nutrition Education Program with support from U.S. Food & Drug Administration in cooperation with the MA Partnership for Food Safety Education, United States Department of Agriculture Cooperating. UMass Extension provides equal opportunity in programs and employment.



EQUIPMENT INSPECTION

Boardman Community Baseball has a dedicated equipment director at the board level position to ensure not only that there is sufficient stock on hand but to make certain it is in an unbroken condition. The league equipment director is also responsible for inspecting all equipment in the preseason.

While Boardman Community Baseball provides basic safety equipment for team use, players are responsible for providing their own personal safety equipment. A list of required equipment will be presented to managers, coaches and team parents during the first team meeting. Managers, coaches, and umpires are required to walk the field, inspect it, and remove any hazards along with inspecting all equipment prior to each game. Unsafe equipment is removed from the game and returned to the equipment director for destruction and replacement.



Equipment Inspection Form

Equipment must be inspected after every practice and game. This task must be done by an adult and is a great way to get a parent involved with the team on a regular basis. Report any equipment damage below.

Division: _____

Date: _____

Manager: _____

Phone: _____

Equipment Problem:

Please return this form to the officer of the day or the league office.

ACCIDENT REPORTING

All injuries must be reported to the Safety Officer within 24-48 hours.

Accident forms can be found on the Little League International website at www.littleleague.org.

Injury Reporting Procedures

The following reporting procedures should be used by all managers, coaches, parents, umpires, and volunteers concerning injuries.

What to report –

An incident that causes any player, manager, coach, umpire, volunteer, and/or fan to receive medical treatment and/or first aid must be reported to the Safety Director. The terms “medical treatment and/or first aid” include even passive treatments such as the evaluation and diagnosis of the extent of the injury.

You must promptly report any incident that:

- (a) causes a player to miss any practice or game time; or
- (b) any event that has the potential to require medical assistance

When to report –

All such incidents described above must be reported to the Safety Director Chad Miller at 330.717.6981 within 24 hours of the incident.

How to make the report –

Reporting incidents can come in a variety of forms. Most typically, they are documented with the attached Little League Activities / Reporting form. This form is also available at the League Office.

At a minimum, the following information must be provided:

- The name and phone number of the individual involved (or their parents)
- The date, time, and location of the incident
- A detailed a description of the incident
- The preliminary estimation of the extent of any injuries
- The name and phone number of the individual reporting the incident

Safety Director’s Responsibilities –

The Safety Director will receive this incident / injury report and will contact the injured party or the party’s parents and (1) verify the information received; (2) obtain any other information deemed necessary; (3) check on the status of the injured party; and (4) in the event that the injured party required other medical attention (i.e., Emergency Room visit, doctor’s visit, etc.) will advise the patient or guardian of ACB’s insurance coverage and the provisions for submitting any claims.

If the extent of the injuries are more than minor in nature, the Safety Director shall periodically call the injured party to (1) check on the status of any injuries, and (2) to check if any other assistance is necessary in areas such as submission of insurance forms, until such time as the incident is considered “closed” (i.e., no further claims are expected and/or the individual is participating in the league again).

For Local League Use Only

Activities/Reporting

**A Safety Awareness Program's
Incident/Injury Tracking Report**

League Name: _____ League ID: ____ - ____ - ____ Incident Date: _____

Field Name/Location: _____ Incident Time: _____

Injured Person's Name: _____ Date of Birth: _____

Address: _____ Age: _____ Sex: Male Female

City: _____ State _____ ZIP: _____ Home Phone: () _____

Parent's Name (If Player): _____ Work Phone: () _____

Parents' Address (If Different): _____ City _____

Incident occurred while participating in:

- A.) Baseball Softball Challenger TAD
- B.) Challenger T-Ball Minor Major Intermediate (50/70)
- Junior Senior Big League
- C.) Tryout Practice Game Tournament Special Event
- Travel to Travel from Other (Describe): _____

Position/Role of person(s) involved in incident:

- D.) Batter Baserunner Pitcher Catcher First Base Second
- Third Short Stop Left Field Center Field Right Field Dugout
- Umpire Coach/Manager Spectator Volunteer Other: _____

Type of injury: _____

Was first aid required? Yes No If yes, what: _____

Was professional medical treatment required? Yes No If yes, what: _____
(If yes, the player must present a non-restrictive medical release prior to to being allowed in a game or practice.)

Type of incident and location:

- A.) On Primary Playing Field B.) Adjacent to Playing Field D.) Off Ball Field
- Base Path: Running or Sliding Seating Area Travel:
- Hit by Ball: Pitched or Thrown or Batted Parking Area Car or Bike or
- Collision with: Player or Structure C.) Concession Area Walking
- Grounds Defect Volunteer Worker League Activity
- Other: _____ Customer/Bystander Other: _____

Please give a short description of incident: _____

Could this accident have been avoided? How: _____

This form is for local Little League use only (should not be sent to Little League International). This document should be used to evaluate potential safety hazards, unsafe practices and/or to contribute positive ideas in order to improve league safety. When an accident occurs, obtain as much information as possible. For all Accident claims or injuries that could become claims to any eligible participant under the Accident Insurance policy, please complete the Accident Notification Claim form available at http://www.littleleague.org/Assets/forms_pubs/asap/AccidentClaimForm.pdf and send to Little League International. For all other claims to non-eligible participants under the Accident policy or claims that may result in litigation, please fill out the General Liability Claim form available here: http://www.littleleague.org/Assets/forms_pubs/asap/GLClaimForm.pdf.

Prepared By/Position: _____ Phone Number: (____) _____
Signature: _____ Date: _____



LITTLE LEAGUE® BASEBALL AND SOFTBALL ACCIDENT NOTIFICATION FORM INSTRUCTIONS

Send Completed Form To:
 Little League International
 539 US Route 15 Hwy, PO Box 3485
 Williamsport PA 17701-0485
Accident Claim Contact Numbers:
 Phone: 570-327-1674

Accident & Health (U.S.)

1. This form must be completed by parents (if claimant is under 19 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/dental treatment must be rendered within 30 days of the Little League accident.
2. Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be furnished later than 12 months from the date the medical expense was incurred.
3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.
5. **Limited** deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure provided to the league president, or contact Little League Headquarters within the year of injury.
6. Accident Claim Form must be fully completed - including Social Security Number (SSN) - for processing.

League Name		League I.D.	
Name of Injured Person/Claimant		SSN	Age
		Date of Birth (MM/DD/YY)	Sex
		<input type="checkbox"/> Female <input type="checkbox"/> Male	
Name of Parent/Guardian, if Claimant is a Minor		Home Phone (Inc. Area Code)	Bus. Phone (Inc. Area Code)
		()	()
Address of Claimant		Address of Parent/Guardian, if different	

The Little League Master Accident Policy provides benefits in **excess** of benefits from other insurance programs subject to a \$50 deductible per injury. "Other insurance programs" include family's personal insurance, student insurance through a school or insurance through an employer for employees and family members. Please CHECK the appropriate boxes below. If YES, follow instruction 3 above.

Does the insured Person/Parent/Guardian have any insurance through:

Employer Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No	School Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Individual Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No	Dental Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No

Date of Accident	Time of Accident	Type of Injury
	<input type="checkbox"/> AM <input type="checkbox"/> PM	

Describe exactly how accident happened, including playing position at the time of accident:

Check all applicable responses in **each** column:

- | | | | | |
|---|---|---|---|--|
| <input type="checkbox"/> BASEBALL | <input type="checkbox"/> CHALLENGER (4-18) | <input type="checkbox"/> PLAYER | <input type="checkbox"/> TRYOUTS | <input type="checkbox"/> SPECIAL EVENT (NOT GAMES) |
| <input type="checkbox"/> SOFTBALL | <input type="checkbox"/> T-BALL (4-7) | <input type="checkbox"/> MANAGER, COACH | <input type="checkbox"/> PRACTICE | <input type="checkbox"/> SPECIAL GAME(S) |
| <input type="checkbox"/> CHALLENGER | <input type="checkbox"/> MINOR (6-12) | <input type="checkbox"/> VOLUNTEER UMPIRE | <input type="checkbox"/> SCHEDULED GAME | (Submit a copy of your approval from Little League Incorporated) |
| <input type="checkbox"/> TAD (2ND SEASON) | <input type="checkbox"/> LITTLE LEAGUE (9-12) | <input type="checkbox"/> PLAYER AGENT | <input type="checkbox"/> TRAVEL TO | |
| | <input type="checkbox"/> INTERMEDIATE (50/70) (11-13) | <input type="checkbox"/> OFFICIAL SCOREKEEPER | <input type="checkbox"/> TRAVEL FROM | |
| | <input type="checkbox"/> JUNIOR (12-14) | <input type="checkbox"/> SAFETY OFFICER | <input type="checkbox"/> TOURNAMENT | |
| | <input type="checkbox"/> SENIOR (13-16) | <input type="checkbox"/> VOLUNTEER WORKER | <input type="checkbox"/> OTHER (Describe) | |

I hereby certify that I have read the answers to all parts of this form and to the best of my knowledge and belief the information contained is complete and correct as herein given.

I understand that it is a crime for any person to intentionally attempt to defraud or knowingly facilitate a fraud against an insurer by submitting an application or filing a claim containing a false or deceptive statement(s). See Remarks section on reverse side of form.

I hereby authorize any physician, hospital or other medically related facility, insurance company or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, or our health, to disclose, whenever requested to do so by Little League and/or National Union Fire Insurance Company of Pittsburgh, Pa. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Date	Claimant/Parent/Guardian Signature (In a two parent household, both parents must sign this form.)
Date	Claimant/Parent/Guardian Signature

ENFORCEMENT OF LITTLE LEAGUE RULES

All rules apply to practices, games, and any other Little League event.

Our league will enforce all Little League rules, including the use of proper equipment.

- proper equipment for catchers • no on-deck batters • bases that disengage on all fields
- Managers/Coaches will use the preseason to review Little League® Rules
- Ensure players always have required equipment including catchers warming up on the field
- Coaches and managers will enforce rules at practices as well as games
- BCB will enforce rule that coaches and managers are not allowed to catch/warm-up pitchers (Rule 3.09); this includes standing at the backstop during practice as an informal catcher for batting practice.

All managers/coaches will be advised of changes in the Little League Rule Book this year. They will be given a handout on the rulebook's significant updates. And will be advised the 2024 rulebooks are available on their mobile apps.

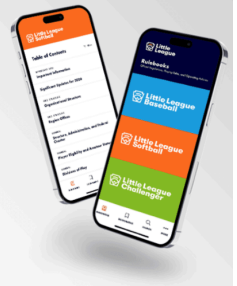


Little League
RULEBOOK APP
BASEBALL • SOFTBALL • CHALLENGER
Official Regulations, Playing Rules,
and Operating Policies

- 2024 Season Updates
- Approved For Use in the Dugout
- Create Bookmarks, Notes, and More

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2024 LITTLE LEAGUE® RULEBOOK SIGNIFICANT UPDATES

REGULATIONS

Baseball, Softball, and Challenger – Regulation I(c) – The League: Outlines additional requirements as outlined in the Child Protection Program.

- Regulation I (c) (10): Mandatory Training and Continuing Education
- Regulation I (c) (11): Mandatory Reporting
- Regulation I (c) (12): Non-Retaliation
- Regulation I (c) (13): Prohibit One on One Contact

Please note that the Child Protection Program has been updated beginning with the 2024 season. Please review all updates at [LittleLeague.org/ChildProtection](https://littleleague.org/ChildProtection).

RULES

Softball – Rules 2.00, 8.01(s), 8.05(a) – Leaping: The act of leaping while delivering a pitch in softball is a legal delivery. The pitcher may have both feet off the ground at the same time as long as both feet remain in the 24-inch width of the pitching plate and the pitcher does not replant the pivot foot. The replant of a pivot foot occurs when the pitcher pushes off the playing surface from anywhere other than the pitcher's plate in the act of delivering a pitch.

Softball (Senior Division) – Rules 2.00, 3.03, 7.14(a) – Designated Player (DP)/Flex: This change replaces the Designated Hitter with the Designated Player (DP)/Flex to provide more opportunity for players in Senior League Softball.

- **Designated Player (DP):** The player who is initially on the line-up card in the team's batting order but not in the defensive line-up.
- **Flex:** The player who is initially listed in the tenth spot, and may play any defensive position, may enter the game on offense only in the Designated Player's (DP) batting position.

TOURNAMENT

Baseball and Softball (Tournament Play) – Rule 2.00 – At-Bat: Clarifies that for purposes of satisfying Mandatory Play for Tournament Play only, the definition of At-Bat in regard to completing an At-Bat after a player is retired as a batter; retired as a batter-runner; reaches base and scores; or reaches base and the inning/game ends, does not apply in Tournament Play.

Jeffery Wilson

Safety Director
Boardman Community Baseball

